

Bhavdiya Group of Institutions

Ayodhya UP

Chaired by: Shri Mishri Lal Verma

Date: 20 Sep 2022

Time: 02:00PM

Agenda: Re-constitution of Grievance Redressal Cell

Composition of Grievance Redressal Cell

S. N.	Name	Designation	Department	Role
1.	Dr. Sanjay Kushwaha	Director	BIPSR	Chairperson
2.	Dr. Rajneesh Kumar Srivastava	Principal	BEI	Member
3.	Dr. Shishir Pandey	Director	BIBM	Member

Functions of the Grievance Redressal Committee

- To accept written grievances from students and staff and shall analyze and solve the same within 15 days from the date of receipt of complaint.
- To create and implement a mechanism to handle the reported grievances.
- To forward the findings to the Management if necessary for further action.
- To listen, record and scrutinize the grievances submitted to them by the Staff and Students and take necessary steps immediately.
- To represent the grievances to the concerned section which may include maintenance, transport, academic, amenities etc.
- To convene periodical meetings to discuss whether the grievances have been settled.
- To make a follow-up of these matters at regular intervals till their final disposal.
- To maintain strict confidentiality, if necessary.

Any student who wishes to file a grievance can contact the chairperson of College Grievance Redressal Cell (CGRC) in college office



Chief Managing Director

Copy to:

The all Nominated members